



Encinitas CERT

Minutes of the Meeting of the Board of Directors

Meeting Date: Tuesday, 09 August, 2011; 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Attendees: Paul Thatcher, Charles Schmid, Doug Jones, Keith McKay

Absent: Marty Conrad

Guests: Dismas Ableman

1. Meeting was called to order at 18:37
2. Mizel Grant – ECERT did not attend grant recipient meeting on July 26. CAS to pick up grant recipient package from PO Box and work on response.
3. ERV – PT reported.
 - a. PT to ask Doan to help with ERV communication installation.
 - b. PT to follow up with City regarding insurance and indemnity.
 - c. DJ made motion and CAS made second to authorize PT to execute parking license agreement provided by City (subject to review by counsel for ECERT).
4. Sempra Grant – Application was filed for \$4,800. ECERT RECEIVED \$2,500.
5. Business Cards – PT made motion and JB made 2nd authorizing CS to spend up to \$125 on ECERT business cards. CS to request funds from Fire Department if available.
6. Website – KM reported.
 - a. KM uploaded member contact information, dates of CERT academy. Contact information is password protected.
7. KM and CAS are owed for expenses related to website. KM & CAS to send PT invoices.
8. General Meeting September 13 – goals and plan:

- a. Outreach and social opportunity.
- b. Display ERV
- c. Update contact information
- d. Update regarding future events: picnic, training, etc.
- e. Describe communications plan
- f. Describe 2011 goals and needs
- g. Describe 2012 goals and needs
- h. KM to draft invitation and agenda
- i. PT to reserve room
- j. DJ to issue press release
- k. BOD to hold “dry run” of general meeting on August 30.

9. PT moved and DJ made second to approve minutes of the June 14, 2011 meeting.

10. Meeting was adjourned at 19:30.

Next Meeting: 18:30, 13 September 2011 at Encinitas Community Center

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