



Encinitas CERT

Minutes of the Regular Meeting of the Board of Directors

Meeting Date: Tuesday, 13 March, 2012, 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Director Attendees: Paul Thatcher, Charles Schmid, Doug Jones, John Keller

Absent Directors: Jim Brown,

1. Meeting was called to order at 18:30
2. There was no meeting in February 2012.
3. Treasurer's Report - JK reported.
 - a. Bank Balance at end of February 2012 was \$4,800.47.
 - b. CS made motion and DJ made second to move checking account from Bank of America to Security Business Bank in order to eliminate monthly fees and transaction requirements. Motion passed. JK and PT to follow up.
 - c. JK preparing IRS Form 990. DJ to request assistance from CPA Miller to determine status of past filings.
4. Are You Ready? ("AYR") – Dave Tostenson and Gaye Spencer reported.
 - a. Kecia Keller, Dave Tostenson, Sandy Shapiro, and Gaye Spencer have been working on the AYR campaign.
 - b. CS made motion to form AYR committee with JK and PT to serve on committee together with Gaye, Dave, Sandy, and Kecia as committee members. PT made second – passed unanimously
 - c. Dave T. to provide AYR Budget and forward to JK.
 - d. They will offer readiness backpacks for cost plus \$5. The \$5 will be used to offset cost of AYR materials and expenses.
 - e. PT moved to reimburse Dave Tostenson for AYR printing costs of \$306.33. Second by Marty Conrad. Passed unanimously
 - f. Dave T. met with the seven Battalion (Team/Zone) commanders to plan the launch of AYR.
 - g. AYR Committee wants to advertise the training sessions. Sandy to help with media.
 - h. AYR program will require a to-be-determined quantity of laptops, projectors, and screens.
 - i. Dave T. to coordinate with Arnie and Dismas to prepare presentation of AYR to City Council.
5. Standard Operating Procedure – Marty Conrad reported.
 - a. SOP has been drafted based on SOP's of other CERT organizations.

- b. Marty requests that BOD, Arnie Lewin, and Dismas Ableman review the draft and that we meet March 27, 2012, at 18:30 to review the draft.
6. ID Card Renewal – Dismas Ableman reported that renewal process has started. Doug Jones asked that Dismas report renewal progress to BOD.
7. Training – Arnie Lewin Reported
 - a. Venue needed for CPR and Disaster Corp.
 - b. CPR training is set for March 24 – class has openings.
 - c. County Exercise May 19. It will consist of 200 people in 4 groups and will be held in Mountain Empire. Doug Jones asked Dismas and Arnie to confirm this event will count for ECERT’s continuing training requirement.
 - d. Shelter Training at Fairgrounds did not count for CE.
8. ERV – Doan Hohmeyer Reported
 - a. Vehicle drives fine.
 - b. Needs smog certificate.
 - c. Doug to take to Jimmy Mazzio to inspect transmission.
 - d. Doug to take to smog shop to test and then to get registration tag from AAA.
9. Zone Teams (AKA “Battalions”) Dave Tostenson and Chuck Mejia reported.
 - a. Dave Tostenson volunteered to serve as an operations manager to help oversee Battalion organization and readiness.
 - b. Chuck Mejia is Bat. 6 Leader.
 - c. Vince (NEED LAST NAME) is Bat. 5 Leader.
10. Board Officers – Paul Thatcher reported that Jim Brown has resigned as Vice President, but remains a Director.
11. Solar Flares and EMP – Visitor Mike Rawluck provided information on solar flares and EMPs. SOP should have plan for complete lack of communications and power.
12. North coast CERT. Doug Jones and Paul Thatcher reported.
 - a. Del Mar and Solana Beach CERT’s advertised a training session that included ECERT without informing ECERT. The flyer used the words “North Coast CERT,” which it was feared may be confusing.
 - b. Dismas and Arnie will ask them to not include ECERT without prior consultation.
 - c. Marty moved to record that while ECERT encourages working in collaboration w/other Cert Organizations, ECERT is not a part of North County or North Coastal CERTS. JK second motion passed.
13. Next Meeting – April 10 at 18:30 at Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California
14. Closing - The above minutes are considered to be a true and accurate recording of all items discussed and the associated commitments and decisions. Should any discrepancy be noted, advise the recorder. If notification is not received within Three (3) days, minutes are deemed accepted by all.

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.