



Encinitas CERT

Minutes of the Meeting of the Board of Directors

Meeting Date: Tuesday, 19 October, 2010; 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Attendees: Doug Jones, Paul Thatcher, Hugh Christensen (arrived 18:40), Jim Brown, Charles Schmid, Marty Conrad,

Guests: Dick Stern, Keith McKay

1. Meeting was called to order at 18:32.
2. Minutes from 14 September meeting were approved unanimously.
3. P Thatcher distributed ERV keys to each board member. D Jones to distribute keys to Fire Department.
4. D. Jones reported on Oktoberfest. ECERT raised \$110 from 50/50 raffle. Original proceeds were \$55, but winner Dick Stern donated his prize back to ECERT.
5. D Jones described relationship between ECERT and Encinitas Chamber of Commerce. Dues are \$125 in January. ECOC gave free space at Oktoberfest to ECERT. ECOC donated a Chamber business membership to ECERT which ECERT was able to sell for \$250.
6. J. Brown reported regarding ERV training opportunities. Options include Red Cross which has certain prerequisites including basic volunteer orientation, CPR/AED certification, DMV H6 driving history report.....
7. H. Christensen gave Treasurer's Report.
 - a. Bank of America will start charging monthly fees. Searching for bank that won't charge monthly fees.
 - b. Income Statements and Balance Sheets were distributed to board members from inception through September 2010.
 - c. Reiterated need for prior approval of expenditures and need for accurate back up such as receipts for all expenses.
 - d. Treasurer needs transfer documentation for ERV.

- e. P Thatcher moved and C Schmid seconded motion to authorize expenditure of \$15 for fees to Bank of America for copies of three missing checks. Motion passed unanimously.

(J. Brown left meeting at 19:15)

8. C Schmid motioned and M Conrad made second to reimburse D Jones Oktoberfest expenses of \$269.23. Motion passed unanimously.
9. C Schmid motioned and M Conrad made second to reimburse P Thatcher Oktoberfest expenses of \$176.03. Motion passed unanimously.
10. M Conrad made motion and C Schmid made second to pay ERV parking ticket (date???? Amount????) Motion passed unanimously.
11. Keith McKay offered to update ECERT roster and map on ECERT website.
12. H Christensen led discussion of ERV mission.
 - a. Jones indicated that mission of ERV has been a "Mobile Incident Command Center." Based on his Internet and national survey of other CERT ERV units, H. Christensen proposed that the mission of our ERV should be to "Provide First Responder Services." He proposed that this mission statement will more clearly identify how to stock the ERV with equipment & supplies and to communicate its use to the community.
 - b. It needs to be outfitted to provide communications capability, response management capability, and first aid capability.
 - c. P Thatcher to contact Dismas Ableman regarding ERV outfitting suggestions and to invite him to next meeting to participate in discussion of same.
 - d. Hugh to re-send an e-mail regarding ERV equipment & supply inventory.
13. Jim mentioned the requirements for a Ham Radio license are not difficult. Marty said that you can study for the license by taking practice tests on line for free. The license test is given every Saturday in north county, including the Carlsbad Safety Center. the Palomar Amateur Radio Club website has specific details. The basic Technician license allows you to transmit on most of the common bands and frequencies. Ham radio operators are always in demand with CERT's and emergency services. The Amateur Radio Emergency Services group meets the second Saturday every month at Scripps La Jolla, and is an excellent source for learning more about amateur and emergency radio communication.
14. D Jones notified C Schmid of need to update Secretary of State information including Statement of Information. ECERT address is confirmed to be:

Encinitas CERT, Inc.
119 N. El Camino Real, Suite E-142
Encinitas, CA, 92024-5397

15. D Jones to forward ERV insurance information to BOD.
16. C Schmid to file minutes of the annual meeting of the BOD.
17. D Jones reported that ECERT received a grant in the amount of \$1,300 from City of Encinitas to cover the cost of ECERT attendance at a Train the Trainer event. SD OES reportedly doesn't know when the next session will be held. In order to accept grant, ECERT needs \$1M liability insurance, the cost of which may render taking of the grant infeasible. D Jones to forward insurance requirement to C Schmid. D Jones to re-write grant request such that ECERT will not incur expense of "matching" cost.
18. P Thatcher reported that printer John Hobin offered to print brochures for \$0.20 each. P Thatcher to send this information to Encinitas Fire Department and ask that they pay for printing.
19. Contact information for Keith McKay: engrkeith@yahoo.com; (760) 274-7235.
20. Contact information for Dick Stern: rpstern@gmail.com; Home: (760) 632-2237; Cell: (760) 419-4743.
21. Meeting was adjourned at 20:12.

Next Meeting: 18:30, 9 November, 2010 at Encinitas Community Center