



Encinitas CERT

Minutes of the Regular Meeting of the Board of Directors

Meeting Date: Tuesday, February 12, 2013, 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Attendees: Doan Hohmeyer, Dave Tostenson, John Keller, Doug Jones, Paul Thatcher

Others: Two Guests

Absent: Marty Conrad, Arnie Lewin

1. Meeting called to order around 6:30pm
 - a. The meeting minutes from December 2012 and January 2013 were approved at this time, per Doan H.
2. Treasurers Report- JK
 - a. Bank Balance on 2/12/2013: \$4487.19
 - Future Donations?
 - i. Caldwell Banker
 - ii. SDGE
 - iii. Mizel Grant
 - iv. Others
 - b. Future costs @\$2766.40
 - Dave Tostenson Reimbursement for Are You Ready Supplies \$ 566.40
 - Liability and GL Insurance in 2013: @\$1,800.00
 - ERV Insurance @\$ 400.00
 - c. Future Spend Ideas
 - 1st Aid Supply Kits for ERV
 - Event Booth Costs - TBD
 - Trial Run approved for Capital Bankcard system for collecting money via credit card at Are You Ready events
3. ERV – Transfer of Title received by John Keller and payment of registration complete by Doug Jones. Doug Jones was able to save the ECERT approximately \$700 in late fees/penalties.
4. Gay Spencer will attend the next meeting as the ECERT event coordinator. Action Item is to create a calendar of events and grant/donation sources and application deadlines.

5. Mizel Grant Application discussion – Charles Schmid, Doug Jones, and Dave Tostenson have agreed to complete the application. Action Item for Doug Jones to confirm we are on the distribution list for notification that the application process is open.
6. Are You Ready Update – Dave T.
 - a. Table Banners – No progress made.
 - b. Next Are You Ready presentation on 2/27/13 at the Encinitas Community Center. New trainer being groomed (Michelle Wright).
 - c. Presentation by capital bankcard for a smart phone credit card processing system. Board decided to give this a trial run at the next Are You Ready presentation. Action for Dave to get this system on line, trained on how to use, and then give feedback to Board.
 - d.
7. Action Item list updated with completed items and addition of new items.
8. Meeting adjourned at 7:55pm.

	Action Items	Owner	Date Assigned	Status
1	Congratulate new graduate and invite to a board meeting	Charles Schmid	12/11/12	Open
2	Develop calendar of events for 2013 and a list of donation organizations and deadlines to apply.	Gay Spencer	12/11/12	Open
3	Can FD help with table top? Early May and see if any other CERTS are interested in participating	Dismas. A	12/11/12	Open
4	Invite Live Scan to a future general meeting for Background checks.	Dismas A.	1/8/13	Open
5	Contact Cal State San Marcos, Sally Foster, about a Senior Intern to develop and work on Social Networking project	Doug Jones	1/8/13	Open
6	Get ERV Insurance Card	John Keller	2/12/13	Open
7	Confirm Mizel Grant Distribution list that ECERT is included	Doug Jones	2/12/13	Open
8	Get 1 st Aid kit specifics for ERV	Dave T.	2/12/13	Open
9	Contact SDGE for Donation – July	Paul Thatcher	2/12/13	Open
10	Complete Mizel Grant Donation application	Doug J., Charles S., Dave T.	2/12/13	Open
11	Get a calendar for ECERT quarterly meetings, reserve with community center, and post on-line.	Charles S.	2/12/13	Open
12	Feedback from use of new Bankcard processing at Are You Ready Event	Dave T.	2/12/13	Open
13				

The above minutes are considered to be a true and accurate recording of all items discussed and the associated commitments and decisions. Should any discrepancy be noted, advise the recorder. If notification is not received within Three (3) days, minutes are deemed accepted by all.

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.