



**Encinitas CERT**  
**Regular Meeting of the Board of Directors**

**Meeting Minutes**  
**Meeting Date: Tuesday, 13 August 2013, 18:30**

**Location:** Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

**In Attendance:** Arnie Lewin, Doan Hohmeyer, Paul Thatcher, Charles Schmid, Dave Tostenson, Gay Spencer.

**Meeting called to order at 6:35 PM.**

- 1. Approval of July Minutes – Approved as written.**
- 2. Treasurers Report- John Keller** was not present, no new information was given
- 3. Upcoming Events -**
  - a. AYR – next event on September 18<sup>th</sup>, there have been no RSVPs yet. Need to promote and fill out Mizel event form.
  - b. Oktoberfest September 22 – Still need volunteers, Mizel event form was submitted by **Gay**
  - c. Multi-city Picnic – **Tentative: October 5, around noon, Oak Crest Park.** Side walk CPR, Charles Pinney (Del Mar CERT) may do a ham radio presentation. **Arnie** to inquire about getting a ladder truck from Encinitas. **Gay** to follow up on permits and reservations. Rely on some private food donations, **Encinitas Fire** to supply grill and cook some burgers? Rancho Santa Fe, Del Mar, Solana Beach, and Encinitas CERT members are to be invited.
  - d. General Meeting August 27 – **Live Scan** to be present at 6 PM to start processing requests. **Arnie** said that CERT members from Del Mar and Solana Beach will be joining us. **Teresa Barth** (Encinitas City Council) to speak. A **sign in sheet** needs to be collected with the names/city of all in attendance and given to **Arnie** after the meeting. **Charles** to prepare an agenda.
- 4. Status of:**
  - a. Mizel Grant - \$2,000 – **Dave** to email BOD members proposed expenses for updating the booth equipment. He'll get BOD approval via email before purchasing gear.
  - b. Shea Grant – No news
  - c. Coldwell Banker – **Paul** to submit request after he receives previous fund request from **Charles**
- 5. Next Board Meeting: September 10<sup>th</sup> at 6:30pm Future topics:**
  - a. What is our mission?
  - b. Review of Standard Operating Procedures (SOP)
  - c. October 17<sup>th</sup> Shake Out Drill

**6. Meeting adjourned at 7:25 pm.**

**7. Open Items**

1	Contact Cal State San Marcos, Sally Foster about a Senior Intern to develop social media for ECERT	Doug Jones	Open
2	DMV Fee – Doug to investigate if we need to pay.	Doug Jones	Open
3	Put a list together of all CERT fixed Costs for a year	John K.	Open
4	Add Mizel, Sempra, Coldwell, Shea, and any other partners to website.	Doan. H.	Open
5	Send request letter to Paul Thatcher for Tire Donation	Charles S.	Open
6	Tire donation for ERV.	Paul T.	Open
7	<b>August 27<sup>th</sup> general meeting sign in sheet to Arnie Lewin</b>	Doan	Open
8	<b>Mizel Grant expenditures for Booth to BOD</b>	Dave	Open
9	<b>Grant request to Coldwell Banker</b>	Paul	Open
10	<b>Review SOP document</b>	All	Open

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Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.