



**Encinitas CERT**  
**Regular Meeting of the Board of Directors**

**Meeting Minutes**  
**Meeting Date: Tuesday, 14 January 2014, 18:30**

**Location:** Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

**Board Members Present:** Charles Schmid, Doan Hohmeyer, Dave Tostenson, Doug Jones (via telephone), Paul Thatcher (at 17:15)

**Others:** Dan Drogichen, Lisa Bentson

1. **Meeting called to order** at 18:39
2. **December, 2013 Minutes:** the minutes from the December 10<sup>th</sup>, 2013 Board of Directors meeting were approved as written.
3. **Treasurers Report** – John Keller was not present to present a report. Charles Schmid is in possession of the checkbook.
4. **Upcoming Events -**
  - a. **General Meeting January 21**
    - i. Doug Jones to invite press to write an article, Doan to check with Dismas if that is OK.
  - b. **Fire Department Events?** – Need to find out from Dismas if there are any events scheduled. If so, do we want to attend?
  - c. **Countywide Drill** – Date TBD, most likely April 26<sup>th</sup>, but not yet confirmed.
  - d. **Encinitas Street Fair** – Date unknown, April timeframe
  - e. **Next Quarterly Meeting** – Date TBD, need to work on this ASAP. Possibly contact Regina New for a presentation?
  - f. **Next AYR event** – Tentatively set for February 19<sup>th</sup> for general public. We'll need to promote once date and location have been confirmed.
5. **Canopy Purchase** – Canopy has not been purchased. New design submitted by David and Gay Spencer with new A.Y.R. logo.
6. **Mizel Grant** - \$2,000 – no change in status.
  - a. Gay Spencer should be sending in required “event” forms to the city. *Need to verify!*
  - b. Some of the \$2,000 will be used to purchase the CERT/AYR canopy for outreach functions.
7. **Firehouse Subs Public Safety Foundation Grant** – Application was turned down.
8. **Maps for use during deployments** – Dan Drogichen to determine if the maps distributed by the Chamber of Commerce (CofC) can be duplicated without a copyright infringement. The company that created the maps is no longer in business.

9. **Action Items:**

- a. "Contact Mira Costa College about **Senior Intern**" – no progress, contact has retired, *ABANDONED/CLOSED AS NOT COMPLETED.*
- b. **ERV Registration** – Doug reported no change in status, he will contact DMV. *OPEN*
- c. **Budget** (fixed costs each year) – Charles to assume task. *OPEN*
- d. **Logos** – Charles to send Shea logo to Doan, David T. to send wording to Doan, Doan to inquire about Coldwell Banker logo from Marty. *OPEN*
- e. **Tires for ERV** – Paul Thatcher to assume task. *OPEN*
- f. **Mizel 2014 Application** – Applications accepted after March 3<sup>rd</sup>. Charles to assume task. *OPEN*
- g. **IRS Determination letter** – Need a copy of this. *NOT ASSIGNED, OPEN*
- h. **Welcome letter to new Encinitas Fire Chief** – Charles to send letter? *OPEN*
- i. **Thank you letter to John Keller and Marty Conrad** – *NOT ASSIGNED, OPEN*

10. **John Keller Resignation** – the board accepted Treasurer John Keller's resignation.

11. **New Board Member** – the board unanimously approved the selection of Ms. Lisa Bentson as a new Director (Doan made the motion, Charles seconded it). Ms. Bentson will assume the responsibilities as our Treasurer. John Keller has met with Ms. Bentson and brought her up to speed. Various documents and responsibilities will be transferred to her once Mr. Keller receives word of appointment. Mr. Keller will prepare the 2013 tax returns for the organization.

12. **Secretary Position** – Doan Hohmeyer will assume the role of Secretary.

13. **Meeting adjourned** at 19:35

14. **Next Board Meeting:** February 11, 2014; 18:30; Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.