



**Encinitas CERT**  
**Regular Meeting of the Board of Directors**

**Meeting Minutes**  
**Meeting Date: Tuesday, 11 March 2014, 18:30**

**Location:** Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

**Board Members Present:** Charles Schmid, Dave Tostenson, Doan Hohmeyer, Lisa Bentson, Doug Jones

**Others:** Dan Drogichen (member), Gay Spencer (member)

1. **Meeting called to order** at 18:50
2. **February, 2013 Minutes:**
  - a. The minutes from the February 11<sup>th</sup>, 2014 Board of Directors meeting were approved as written.
  - b. The minutes from the February 25<sup>th</sup>, 2014 Board of Directors special meeting were approved as written.
3. **Treasurers Report** – Lisa Bentson
  - a. February activity: \$1,027.84 in expenses (GoDaddy, 1/21/14 general meeting food, ERV registration)
  - b. Checking account balance is \$9,544.64
  - c. 2013 gross income: \$12,123.90; total expenses: \$6,311.77
  - d. Signers on checking account: Charles Schmid, Lisa Bentson, Paul Thatcher. Current checks only require one signature. Charles asked Lisa to obtain checks that require two signatures.
  - e. No new mail at the PO Box
4. **Membership** –
  - a. Lisa to reach out to members who have membership cards that will be expiring in the next couple of months.
  - b. Dan Drogichen to update the events calendar indicating which events are considered “qualified training” (events that can be used to satisfy the annual training requirement).
  - c. Dave Tostenson to call Fall Academy graduates and notify them of their division supervisors.
5. **Upcoming Events** -
  - a. **Encinitas City Council** – March 19<sup>th</sup>, Dismas to present the Fall Academy Graduates to the City Council
  - b. **Next AYR event** – March 26<sup>th</sup>; 20 folks have signed up to date (referred by newsletter)
  - c. **Spring Academy** – starts April 2<sup>nd</sup>, completes April 19<sup>th</sup>, details on the website
  - d. **County Training Exercise** – tentatively scheduled for April 26<sup>th</sup>, still waiting for the official announcement
  - e. **Encinitas Street Fair** – April 26<sup>th</sup> and 27<sup>th</sup>, application has been submitted. Booth size is 10x10 which will restrict our use of pop-up tents we have stored at Mattress Discounters. Doan to send out an email to recruit volunteers. Conflicts with County Training Exercise and a local garden tour that Dave Tostenson and Gay Spencer will be participating in.

- f. **Shelter Worker Training** – 9 AM to 3 PM, May 10<sup>th</sup>, Encinitas Community Center
  - g. **Next Quarterly Meeting** – May 14. Serve food, introduce Spring graduates, training component (TBD)
  - h. **October Fest** – Sunday September 21<sup>st</sup>
  - i. **Annual CERT picnic** – date TBD, probably in October. Gay has queried Cap Pinney (DM) and Bernhard Geierstanger (SB) to see if their CERT programs are willing to host.
6. **Canopy Purchase** – Original canopy supplier has apparently gone out of business. Dave has located another supplier and should have canopy purchased by April 1<sup>st</sup>, expected cost to be around \$1,700 for canopy, table covers, and skirts (?). Two tables and two chairs have been purchased from The Home Depot for about \$125.
  7. **Mizel Grant** – Board directed Charles Schmid and Brian DeWolf to submit an application for a 2014-2015 Mizel grant in the amount of \$5,000.
  8. **County of San Diego – Community Enhancement Program Grant** – Application was completed and submitted by Doug Jones. We be notified after June if successful. Doug Jones to send an electronic copy to Charles Schmid.
  9. **Maps for use during deployments** – Dan Drogichen:
    - a. Encinitas Chamber of Commerce has indicated that the new map project is still a “go” and should be available in the May/June timeframe.
  10. **ERV DMV Registration** – Doug Jones completed the registration process for the ERV at a cost of \$455, good through July 1<sup>st</sup> [Doug: please confirm]
  11. **Action Items:**
    - a. **Budget** (fixed costs each year) – Charles and Lisa to work on. *OPEN*
    - b. **Tires for ERV** – Paul Thatcher: no progress. *OPEN*
    - c. **Mizel 2014 Application** – Charles/Brian. *OPEN*
    - d. **IRS Determination letter** – Charles, applied for, should see in a week or two. *OPEN*
    - e. **Welcome letter to new Encinitas Fire Chief** – Doug to have something for Council Meeting on March 19th. *OPEN*
    - f. **Thank you letter to John Keller and Marty Conrad** – ?? *OPEN?*
    - g. **Get Fall Graduates in front of Encinitas City Council** – Dismas, scheduled for March 19: *OPEN*
  12. **Meeting adjourned** at 19:40
  13. **Next Board Meeting:** April 8, 2014; 18:30; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.