



Encinitas CERT
Regular Meeting of the Board of Directors
Meeting Minutes
Meeting Date: Tuesday, July 8, 2014, 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Charles Schmid, Paul Thatcher, Doan Hohmeyer, Lisa Bentson

Others: Dan Drogichen (member), Arnie Lewin (Fire Dept. rep)

1. **Meeting called to order** at 18:32
2. **June 2014 Minutes:**
 - a. The minutes from the June 10th, 2014, Board of Directors meeting were approved as written.
3. **Treasurers Report** – Lisa Bentson
 - a. Yearly fixed costs are listed in the attached (item “A”) treasurer’s report
 - b. Still missing the Mizel check for \$2,000, Lisa to follow up with Doug Jones
 - c. DMV registration received (attached as item “B”), Doan to place tags on ERV
 - d. Address change notification sent to Bank and DMV, City of Encinitas doesn’t care. Lisa to follow up on others (SDG&E, Mizel, State Board of Equalization, Secretary of State, and IRS.)
 - e. A letter from the County of San Diego addressed to Doug Jones was received: we did not receive funds from the Community Enhancement Program.
 - f. Report accepted (included as attachment “A”)
4. **CERT Supplies**
 - a. CERT supplies are still located in the old Mattress Discounters building, Doug Jones can provide a limited number of keys to access the building. Doan to request 4 keys: 3 for board members, 1 to be kept in the ERV.
5. **Membership Lists**
 - a. Doan added three new fields to the newsletter contact database to keep track of, supplied login information to Brian DeWolf.
 - i. CERT card expiration date
 - ii. Division assignment
 - iii. Member opt in/out of public contact list
 - b. Doan to follow up with a reminder to renew CERT cards in the last week of July, as Arnie will be out of town until then.
6. **Are You Ready**
 - a. Arnie Lewin to present the Are You Ready program on July 9th, Gay Spencer to assist.
7. **Next General Membership Meeting**
 - a. Need to schedule the next general meeting. Arnie to request a room from the Community Center for one of the following dates: 8/27, 9/10, or 9/17.
 - b. Arnie to investigate potential program material, topics might include: communications, accountability, preparation for next exercise.
 - c. Maps will hopefully be available to distribute.

8. **Grant Work**
 - a. **Mizel 2014-2015:** our organization received \$3,000 from the City of Encinitas/Mizel foundation. Charles and Brian DeWolf will be following up on required meetings.
 - b. **SDG&E** \$2,500 in grant money should arrive this week (per Arnie Lewin)
9. **Action Items:**
 - a. **Budget** (fixed costs each year) – Charles and Lisa to work on. *OPEN*
 - b. **Tires for ERV** – Paul Thatcher: no progress. *OPEN*
 - c. **Encinitas City Maps for use during a deployment** – Dan D. *OPEN*
 - d. **Mizel 2013 Reimbursement** – Charles/Lisa. *CLOSED pending receipt of check from Doug Jones*
 - e. **SOP** – Brian DeWolf/Dave Tostenson. *OPEN*
 - f. **Spring Academy Graduate Assignments to Divisions** – Dave Tostenson. *OPEN*
 - g. **Welcome letter to new Encinitas Fire Chief** – Doug to have something for Council Meeting on March 19th. 3/19 agenda was full, not presented. *OPEN*
 - h. **Membership List Online Solution** – Doan/Brian. *OPEN*
 - i. **Equipment Access Procedures** – Doan Hohmeyer. *OPEN*
 - j. **Preparedness brochure printing** (need several hundred) – Doan Hohmeyer. **OPEN**
10. **Meeting adjourned** at 19:53
11. **Next Board Meeting:** August 12, 2014; 18:30; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
June 1 - 30, 2014**

Beginning Balance – June 1st \$ 5,375.71

<i>Deposits</i>	\$ 0.00
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- | | | |
|----|--|----|
| 1. | | \$ |
| 2. | | \$ |
| 3. | | \$ |

<i>Withdrawals - Cleared</i>	\$ 487.87
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- | | | | | | |
|----|------|---------------|-----------------|----|--------|
| 1. | 2003 | Doan Hohmeyer | Qtr Meeting | \$ | 94.27 |
| 2. | 2005 | DMV | DMV ERV | \$ | 391.00 |
| 3. | 2006 | Commerce West | ERV Ins 2013-14 | \$ | 2.60 |
| 4. | | | | | |

Balance –	Bank	\$ 4,887.84
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<i>Yearly Fixed Costs for 2014 (Informational Only)</i>	\$ 2,539
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- | | | | | |
|----|-------------------|--------------------------|----|----------|
| 1. | BOD Liability Ins | (Philadelphia Insurance) | \$ | 900.00 |
| 2. | ERV Insurance | (Commerce West) | \$ | 382.80 |
| 3. | ERV Registration | (DMV) | \$ | 391.00 |
| 4. | GL Insurance | (Philadelphia Insurance) | \$ | 1,079.00 |

Lisa Bentson: _____ Date: _____

CERT 2014

Date	Check #	Name	Purpose	Expense	Deposit	New Bal.
1/1/2014		Beginning Balance				\$ 10,572.48
2/12/2014	1022	Chas. Schmid	Web Hosting	387.66		\$ 10,184.82
2/26/2014	1023	DMV	YRV registration	455		\$ 9,729.82
		1024 Doug Jones				\$ 9,729.82
2/25/2014	1025	doan Hoh Meyer	food for meeting	185.18		\$ 9,544.64
3/11/2014	1026	Dave Tostenson	2013 mizel draw	129.52		\$ 9,415.12
3/24/2014	1027	Ready America	supplies	1548.72		\$ 7,866.40
3/28/2014	Bnk Db	Deluxe Bus System	checks	71.14		\$ 7,795.26
4/3/2014	Dep	Gay	Sale of Bags		137	\$ 7,932.26
4/8/2014	2001	David Tostenson	Equipment	2375.22		\$ 5,557.04
5/14/2014	2002	David Tostenson	Equip-Spec Event	181.33		\$ 5,375.71
5/31/2014	2003	Doan Hohmeyer	Qtrly Member Meeting	94.27		\$ 5,281.44
6/9/2014	2004	Dave Tostenson	ERV smog	68.25		\$ 5,213.19
6/9/2014	2005	DMV Renewal	DMV Renewal	391		\$ 4,822.19
6/9/2014	2006	Commerce West	ERV Ins. 2013-14	2.6		\$ 4,819.59
6/30/2014	2007	Commerce West	ERV Ins July 14 - June 15	382.8		\$ 4,436.79

END of Attachment "A"

Attachment "B" (DMV Registration Certificate for ERV)

IML 06/30/2014 TO 06/30/2015 31 6A90531

VEHICLE IDENTIFICATION NUMBER 1FDSE30F9WHB56527		MAKE FORD	
BODY TYPE MODEL AM	CYLS. 00/00/0000	DATE FIRST SOLD AK	YR. Model 2010 1998
DATE ISSUED 06/28/2014	TYPE VEH. 37A	MP D	AX 2
	WC H	UNLADEN/GGW 08280	TOTAL FEES PWD \$391 3700

OWNER
ENCINITAS CERT INC
1470 ENCINITAS BLVD 142
ENCINITAS CA 92024-2930



W0308
R0070
L0006

141061720141012

STATE OF CALIFORNIA
DEPARTMENT OF MOTOR VEHICLES
VALIDATED REGISTRATION CARD
READ REVERSE SIDE - IMPORTANT INSTRUCTIONS

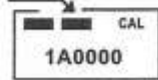
T 8914169

TO REMOVE THE STICKER FROM THE BACKING, BEND STICKER AT SLIT AND PEEL SLOWLY.

- INSTRUCTIONS FOR APPLYING STICKER TO LICENSE PLATE
1. CLEAN SURFACE THOROUGHLY. SCRAPE OFF ACCUMULATED STICKERS (STICKER WILL NOT STICK IF WET OR DIRTY).
 2. PUT STICKER ON REAR LICENSE PLATE AS SHOWN BELOW:

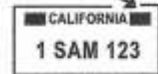
MOTORCYCLES:

Right Half of This Well



ALL OTHERS:

In Top Right Corner



EXCEPT:

Truck Tractors And Commercial Vehicles With A Declared Gross Vehicle Weight of 10,001 lbs. or More—Must Apply Sticker To Front Plate



END Attachment "B"