



Encinitas CERT
Regular Meeting of the Board of Directors
Meeting Minutes
Meeting Date: Tuesday, September 9, 2014, 18:30

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Lisa Bentson, Doan Hohmeyer, Doug Jones, Charles Schmid

Others: Dan Drogichen (member)

1. **Meeting called to order** at 18:40
2. **August 2014 Minutes:**
 - a. Approval of August 12, 2014 meeting minutes was postponed until more board members that were present at the August meeting could review.
3. **Grant Work**
 - a. An email from Arnie Lewin indicated that we probably received a grant from SDG&E, the check would be in Dismas Abelman's possession. Doan to inquire Dismas.
 - b. There are conflicting reports as to how much money the Mizel Grant for 2014~2015 is, \$3,000 or \$5,000. Charles Schmid to investigate.
 - c. Doug: the S.D. County grant applied for and turned down earlier this year was meant for business development, CERT didn't fit those goals. There will be other opportunities.
4. **Treasurers Report** – Lisa Bentson
 - a. Report accepted (included as attachment "A")
 - b. Parking citation for \$86 from March 2011 – Lisa to ask David T. about status.
 - c. Charles and Lisa to meet on Sunday 9/14 to discuss budget.
5. **Disaster Preparedness Brochure**
 - a. Doan presented an updated "Disaster Preparedness Guidelines" brochure (original from David Tostenson). Costs for printing: \$220 for 1,000; \$340 for 2,500.
 - b. Members present approved \$340 to print 2,500 brochures provided the final version was approved via email. Doan to have at least 1,000 ready for the general meeting on September 17, these will be distributed to the membership for public distribution.
6. **General Meeting** – scheduled for September 17
 - a. Doan to send out a reminder via email
 - b. David shall bring the city with CERT member locations
 - c. Doug Jones will bring poster boards
 - d. Doan to pick up food from Jersey Mike's
 - e. Dan to bring Chamber of Commerce maps
 - f. Mary Murphy to present "Hands Only CPR"
7. **CERT Supplies – Access to equipment**
 - a. Keys have been made, but not picked up from the locksmith. Charles and Doug to coordinate pickup.

8. Oktoberfest – September 21

- a. Volunteers still needed, Doan to send out another request.
- b. Board members would like to see the ERV present if it is located close to the CERT pop-up tent.
- c. ERV should have: fire extinguisher, first aid kits, generator to operate lights and radio, AYR goodies.

9. Action Items:

- a. **Budget** (fixed costs each year) – Charles and Lisa to work on. *OPEN*
- b. **Tires for ERV** – Paul Thatcher: no progress. *OPEN*
- c. **SOP** – Brian DeWolf/Dave Tostenson. *OPEN*
- d. **Spring Academy Graduate Assignments to Divisions** – Dave Tostenson. *OPEN*
- e. **Welcome letter to new Encinitas Fire Chief** – Doug to have something for Council Meeting on March 19th. 3/19 agenda was full, not presented. *OPEN*
- f. **Membership List Online Solution** – Doan/Brian. *OPEN*
- g. **Equipment Access Procedures** – Doan Hohmeyer. *OPEN*
- h. **Preparedness brochure printing** (need several hundred) – Doan Hohmeyer. *OPEN*

10. **Meeting adjourned** at 19:45

11. **Next Board Meeting:** October 14, 2014; 18:30; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
August 1 - 31, 2014**

Beginning Balance – August 1st **\$ 6577.04**

<i>Deposits</i>	\$ 0.00
------------------------	----------------

- 1. \$
- 2. \$
- 3.

<i>Withdrawals - Cleared</i>	\$ 931.25
-------------------------------------	------------------

- 1. 2004 Dave Tostenson ERV Ins smog \$ 68.25
- 2. 2008 Philadelphia Ins B.O.D. Liability \$ 863.00
- 3.

Balance – Bank	\$ 5645.79
-----------------------	-------------------

<i>Yearly Fixed Costs for 2014 (Informational Only)</i>	\$ 2,539
--	-----------------

- 1. BOD Liability Ins (Philadelphia Insurance) \$ 863.00
- 2. ERV Insurance (Commerce West) \$ 382.80
- 3. ERV Registration (DMV) \$ 391.00
- 4. GL Insurance (Philadelphia Insurance) \$ 1,079.00

Lisa Bentson:  Date: 9-8-14

CERT 2014

Date	Check #	Name	Purpose	Expense	Deposit	New Bal.
1/1/2014		Beginning Balance				\$ 10,572.48
2/12/2014	1022	Chas. Schmid	Web Hosting	387.66		\$ 10,184.82
2/26/2014	1023	DMV	YRV registration	455		\$ 9,729.82
	1024	Void	Doug for YRV			\$ 9,729.82
2/25/2014	1025	Doan Hohmeyer	food for meeting	185.18		\$ 9,544.64
3/11/2014	1026	Dave Tostenson	2013 mizel draw	129.52		\$ 9,415.12
3/24/2014	1027	Ready America	supplies	1548.72		\$ 7,866.40
3/28/2014	Bnk Db	Deluxe Bus System	checks	71.14		\$ 7,795.26
4/3/2014	Dep	Gay	Sale of Bags		137	\$ 7,932.26
4/8/2014	2001	David Tostenson	Equipment	2375.22		\$ 5,557.04
5/14/2014	2002	David Tostenson	Equip-Spec Event	181.33		\$ 5,375.71
5/31/2014	2003	Doan Hohmeyer	Qtrly Member Meeting	94.27		\$ 5,281.44
6/9/2014	2004	Dave Tostenson	ERV smog	68.25		\$ 5,213.19
6/9/2014	2005	DMV Renewal	DMV Renewal	391		\$ 4,822.19
6/9/2014	2006	Commerce West	ERV Ins. 2013-14	2.6		\$ 4,819.59
6/30/2014	2007	Commerce West	ERV Ins July 14 - June 15	382.8		\$ 4,436.79
7/16/2014	Dep		Grant		2000	\$ 6,436.79
7/28/2014	Dep		Sale		72	\$ 6,508.79
8/14/2014	2008	Philidelphia Ins	B.O.P. Liability	863		\$ 5,645.79

END of Attachment "A"