



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, August 14, 2015, 6:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Lisa Bentson, Dave Tostenson, Charles Schmid, Loyd Wright, Lori Dilley

Others: Dan Drogichen (member), Gay Spencer (member)

1. **Meeting called to order** at 6:31 PM
2. **July 2015 Minutes**
 - a. The minutes from July 14, 2015 were approved as written.
3. **Treasurer's Report** – Lisa Bentson
 - a. The July 2015 Treasurer's Report is included as attachment "A", ending bank balance on July 31, 2015: \$7,617.09.
 - b. The 2014 - 2015 Mizel Grant of \$5,000 was received on July 10, 2015 and is reflected in deposits.
 - c. Charles Schmid had the \$15 bank fee waived for a balance below \$4,000. Charles also changed the account to e-statements to eliminate the \$2.00 monthly charge associated with paper statements.
 - d. The July 2015 Treasurer's Report was approved.
4. **Upcoming Events**
 - a. Poway Survival Fair August 29: Gay will attend.
 - b. Oktoberfest September 20: At general meeting, 3-4 people volunteered to work the booth. Dan Drogichen will put the request for volunteers on the website.
 - c. Engage Encinitas (www.engageencinitas.org) October 15 in the evening. Teresa Barth requested an AYR presentation. Dave Tostenson agreed to present.
 - d. Great Shakeout 10:15 AM October 15 Doan Hohmeyer will speak with Chief Spaulding to determine participation level.
 - e. Fall CERT Academy. Doan will ask Arnie for dates of next academy.
5. **Standard Operating Procedures Document** – Loyd Wright
 - a. Brian DeWolf will clarify with Arnie Lewin the role of the Social Media Manager.
6. **July 28th General Meeting Recap** – Doan Hohmeyer
 - a. Approximately 28 attendees from Encinitas, Del Mar and Solana Beach.
 - b. Last minute guest speaker Chief John Blumeyer was terrific talking about disasters, preparations for El Nino, electrical hazards, etc.
 - c. Arnie Lewin should reschedule Chief Robbie Ford on flooding for the next general meeting in October.
7. **Director's and Officer's Coverage**
 - a. Board approved keeping the D & O coverage and possibly raising deductible.
 - b. Doan Hohmeyer and Charles Schmid will bring information on our deductible to next board meeting.

8. **Adding Damage Coverage to ERV Insurance Policy**
 - a. Board approved \$10/month increase (\$120/year) in insurance for comprehensive and collision coverage. Lisa Bentson will handle.
9. **2015-2016 Mizel Grant Compliance**
 - a. Brian DeWolf and Charles Schmid attended grant recipient workshop on July 20. Brian will provide GL insurance to City by August 18 deadline.
 - b. Similar to 2014-2015, we are required to provide event reports prior to event.
10. **Firehouse Subs Public Safety Foundation Grant – Lori Dilley**
 - a. Application deadline for Q4 grants is September 4, 2015.
 - b. Agreement to submit application for three sets of radios per division plus three sets for ERV (Total 48 radios), navigation system for ERV, power system for ERV to allow the 12 volt system to be run continuously off of 120 VAC.
 - c. Doan Hohmeyer will speak with Arnie Lewin regarding backup battery system for the Del Mar radio repeater.
 - d. Lori Dilley will submit application by August 25.
11. **First Aid Kit Distribution – Dave Tostenson**
 - a. First aid kits will be distributed to division leaders at the September division leader meeting.
12. **Domain Registration for encinitascert.org – Doan Hohmeyer**
 - a. Board approved keeping this domain name for \$18/year.
13. **Yearly Task Timeline – Doan Hohmeyer**
 - a. October is National Fire Safety Month
 - b. November Country drill will be in Bonsall.
 - c. Since several board members will be absent for next board meeting on September 8, meeting date may be moved to following Tuesday, September 15.
14. **Meeting adjourned** at 7:41 PM
15. **Next Board Meeting:** September 8, 2015; 6:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
July 1 - 31, 2015**

Beginning Balance – July 1st	\$ 3966.67
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<u>Deposits</u>	\$ 5015.18
1. City of Encinitas	\$ 5,000.00
2. Service Charge Reverse	\$ 15.00
3. Accrued Earning	\$.18
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<u>Withdrawals</u>	\$ 1,364.76
1. 2022 Mapfre Ins. ERV Ins.	\$ 501.76
2. 2023 Philadelphia Ins. BOD Liability Ins	\$ 863.00
3. GL	\$
4.	\$
5.	\$
6.	\$
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Balance –	\$ 7617.09

<u>Yearly Fixed Costs for 2015 (Informational Only)</u>		\$ 2,833.76
1. ^{GL} BOD Liability Ins (Philadelphia Insurance)		\$ 863.00
2. ERV Insurance (Commerce West)		\$ 501.76
3. ERV Registration (DMV)		\$ 390.00
4. GL Insurance (Philadelphia Insurance)		\$1,079.00
^{BOD}		

Lisa Bentson: *Lisa AS* Date: 8-11-15

