



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, September 15, 2015, 6:30 PM

Location: Cardiff Public Library; 2081 Newcastle Avenue, Cardiff, California

Board Members Present: Doan Hohmeyer, Lisa Bentson, Dave Tostenson, Lori Dilley, Doug Jones

Others: Gay Spencer (member)

1. **Meeting called to order** at 6:29 PM
2. **August 2015 Minutes**
 - a. The minutes from August 14, 2015 were approved as written.
3. **Treasurer's Report** – Lisa Bentson
 - a. The August 2015 Treasurer's Report is included as attachment "A", ending bank balance on August 31, 2015: \$14,858.54
 - b. Two major new deposits: SDG&E \$2,500 and Anonymous Donor \$5,000.
 - c. Lisa will update annual ERV insurance cost to \$627.76 from \$501.76 to (additional \$126 annually for comprehensive and collision coverage)
 - d. The August 2015 Treasurer's Report was approved.
4. **Review of Poway Survival Fair** – Gay Spencer
 - a. Gay attended Fair on August 29. Event was next to regular farmer's market which increased attendance.
 - b. Exhibitors included Boy Scouts, American Red Cross, Senior Patrol, Be Ready Water storage, Poway CERT, SD Crime Prevention, Burn Institute, Ready San Diego, SDG&E, Poway Neighbor Corp, PACT, Be Ready store from Oceanside, Poolside Fire Pumps, Clean Clear Water Storage, etc.
 - c. Every table had giveaways for attendees.
 - d. Considerations for Encinitas CERT if we are to plan a similar event:
 - We need to contact City of Encinitas Fire Department to see if they are still required to run safety events. If so, we may be able to work with them.
 - Find an existing event in Encinitas we can tag onto to create more attendance.
5. **Upcoming Events**
 - a. Oktoberfest 9/20: We have 4 booth spaces to have enough room for ERV. Doan Hohmeyer will ask Furgerson's Garage if they want us to hand out business cards. Gay Spencer created a raffle prize of one Ready bag plus other items. We will hand out Disaster Preparedness pamphlet and Hands Free CPR page.
 - We have several large posters of earthquake and fire but they are not in good condition any more. Dave to ask Charles Schmid to look into printing new posters.
 - Gay Spencer will create list of items from Ready Bag blown up for booth and will use our 4 person bag that is expiring in 2017 to display items on table.
 - b. Engage Encinitas 10/15: Dave Tostenson will present AYR. Dave will confirm details with Teresa Barth.

- c. Great Shakeout 10/15 10:15 AM: Doan Hohmeyer has e-mailed Chief Spaulding to see if he will set up a drill for us. Del Mar has a drill scheduled for that day.
- d. Fall Academy Dates: Nov 5, 7, 12, 14, and 21. Doan will put dates on website soon.
- 6. Standard Operating Procedures**
 - a. Dave Tostenson and Loyd Wright will determine if any further changes are necessary before officially completing the document.
- 7. OES – Point of Dispensing Presentation (9/9) review** – Doan Hohmeyer
 - a. Doan Hohmeyer and Arnie Lewin to connect with Jack Walsh from OES for next steps for November drill.
- 8. Director’s and Officer’s coverage**
 - a. To raise deductible would require significant effort for small decrease in premium. We agreed to keep deductible as is.
- 9. Firehouse Subs Public Safety Foundation Grant** – Lori Dilley
 - a. Application submitted on August 25. Deadline was September 4. Victoria Holland has confirmed application was submitted successfully.
 - b. Attachment “B” lists the items we requested from the Foundation.
- 10. Division Supervisors Meeting** – Dave Tostenson
 - a. All supervisors except Vince Mazziotti and Lou Vargo were in attendance. Division C has no supervisor.
 - b. Established quarterly Division Supervisor meetings that would occur prior to board meeting.
 - c. Discussed status of each division and desire to organize like neighborhood watch.
 - d. First aid kits distributed to Hugh Christensen (B), Doug Jones (D), Dave Tostenson (F) and Lisa Bentson (G).
 - e. Division Supervisors should review updated spreadsheet of CERT members on website for new people in their divisions.
- 11. Yearly Task Timeline** – Doan Hohmeyer
 - a. October is National Fire Safety Month
 - b. November street fair – Gay Spencer has already reserved our booth space.
 - c. Holiday parade – will we participate this year? Doug Jones will contact Boy Scouts to see if they are willing to walk with ERV.
- 12. Meeting adjourned** at 7:52 PM
- 13. Next Board Meeting:** October 13, 2015; 6:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
August 1 - 31, 2015**

Beginning Balance – August 1st **\$ 7,617.09**

Deposits	\$ 7,540.55
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|----|--------------------------|-------------|
| 1. | SDGE | \$ 2,500.00 |
| 2. | Anonymous Donor | \$ 5,000.00 |
| 3. | Doan Hohmeyer – backpack | \$ 40.00 |
| 4. | Accr Earning Payment | \$.55 |

Withdrawals	\$ 299.10
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|----|----------------------|--------------|-----------|
| 1. | 2024 Doan Hohmeyer | ERV /GenMeet | \$ 79.36 |
| 2. | 2025 David Tostenson | Gen Meet | \$ 104.74 |
| 3. | 2026 David Miller | ERV add Ins | \$ 115.00 |
| 4. | | | \$ |
| 5. | | | \$ |
| 6. | | | |

Balance –	\$ 14,858.54
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Yearly Fixed Costs for 2015 (Informational Only)	\$ 2,833.76
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| 1. | GL Liability Ins | (Philadelphia Insurance) | \$ 863..00 |
| 2. | ERV Insurance | (Commerce West) | \$ 501.76 |
| 3. | ERV Registration | (DMV) | \$ 390.00 |
| 4. | BOD Insurance | (Philadelphia Insurance) | \$1,079.00 |

Lisa Bentson:  Date: 9-15-15



Encinitas CERT

Quotes for Requested Equipment

Attached are the following purchase orders:

1. Costco.com: Two way radios for field teams, mechanics tool set and emergency lights for Emergency Response Vehicle
2. Powerwerx: Battery charger to run radios and lights for Emergency Response Vehicle
3. Ham Radio Outlet: Mobile speakers for HAM radio in Emergency Response Vehicle
4. Best Buy: Garmin Nuvi GPS system for Emergency Response Vehicle
5. ApexBattery: Solar Batteries to provide back-up power for radio repeater used by CERT amateur radio operators from Point Loma, San Diego to San Onofre, east to Escondido
6. Laerdal Medical: Little Annie CPR package for training Encinitas citizens on sidewalk CPR