



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, March 8, 2016, 6:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Lisa Bentson, Lori Dilley, Loyd Wright, Dave Tostenson, Doug Jones

Others: Dan Drogichen (member), Gay Spencer (member), Chief Spaulding

1. **Meeting called to order** at 6:32 PM
2. **February 2016 Minutes**
 - a. The minutes from February 9, 2016 were approved as written.
3. **Treasurer's Report** – Loyd Wright
 - a. The February 2016 Treasurer's Report is included as attachment "A", ending bank balance on February 29, 2016: \$13,552.14.
 - b. February 2016 Treasurer's Report was approved.
4. **Upcoming Events**
 - a. Firehouse Subs Public Safety Foundation Grant PR Event – April 1 10:30 AM at the Oceanside Firehouse Subs restaurant. All CERT attendees should arrive by 10 AM. Responsibilities prior to, during and post event:
 - Doan Hohmeyer will send an e-mail to CERT membership to announce event and increase attendance. Doan will invite Arnie Lewin to event. Doan will speak on behalf of Encinitas CERT at the event.
 - Doug Jones will contact Encinitas City Council members Mark Muir and Kristin Gaspar to ask for their attendance. Doug will drive the ERV to the event. As soon as we receive the press release from the Firehouse Subs PR agency (Zimmerman), Doug will send the press release to his local media contacts.
 - Gay Spencer will bring our Little Annie to showcase at the event.
 - Post event, Dan Drogichen will put the news and photos on our website.
 - b. Spring Academy – April 6, 9, 13, 16, 23. We need to focus on getting recruits over next few weeks. Approximately 370 e-mails were sent out via Highrise. Doan Hohmeyer will organize a group to make calls. Dan Drogichen will be at first session to present HAM radio and pitch website. We need someone for the final day to hand out maps and welcome letters.
 - c. Street Fair – April 23 and 24. We need volunteers. Doan will send e-mail blast when we are closer to the date.
 - d. Interfaith Community Disaster Preparedness – April 23 in the city hall parking lot. Doug Jones will represent CERT and hand out materials from the ERV.
 - e. Are You Ready Presentation – Arnie Lewin will present on April 18 6:30 PM at the Community Center.
 - f. Active Shooter Drill – April 27 at Del Mar Fairgrounds. Chief Spaulding explained there will be a morning and afternoon session. Police, fire, ambulance, hospitals involved.

- g. General Meeting – No general meeting in April. Plan for mid-May meeting. Doan Hohmeyer will contact Arnie Lewin to reserve room.
 - h. Countywide Disaster Drill – May 14 8 AM to 2 PM in Poway. Doan Hohmeyer will include in next e-mail to general membership to save the date.
- 5. Preparedness Flyer/AYR Announcement** – Dave Tostenson
- a. Dave has received pricing from *Encinitas Advocate* to insert 24,000 Emergency Preparedness flyers (\$2,300 to print, \$750 to insert). We would use Mizel Grant to pay for this. Dave will also check opportunities with *Coast News* and *Seaside Courier* and ask for mentions and an article on our AYR program. Board agreed to spend up to \$3,000.
- 6. Miscellaneous Tasks**
- a. Shirts – Our inventory is low on certain sizes. Gay Spencer will produce new shirts adding “Encinitas” to front of shirt.
 - b. CERT Mutual Aid Plan – Chief Spaulding
Encinitas CERT is now officially part of the Mutual Aid Plan organized through the San Diego County OES. We must go through Mutual Aid Planning training to participate. Chief Spaulding will forward to Doan Hohmeyer the signed agreement from Kim McDermott, Emergency Services Coordinator.
 - c. Facebook – Lisa Bentson has offered the help of her tech person to set up our Facebook presence.
 - d. Postal Depot – Loyd Wright presented a letter from our Postal Depot asking for us to write a Yelp review. Lisa Bentson will write the review.
 - e. Mizel Grant – Deadline for submission of grant application is April 14. Doan Hohmeyer will ask Brian DeWolf to handle Mizel Grant application. Lori Dilley will back up Brian on this project.
 - f. Recognition of 2015 Spring and Fall Academy Graduates - Chief Spaulding will facilitate getting our 2015 and Spring 2016 Academy graduates in front of the Encinitas City Council.
- 7. Meeting adjourned** at 7:48 PM
- 8. Next Board Meeting:** April 12, 2016; 6:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
February 1 - 29, 2016**

Beginning Balance – February 1st	\$ 14,026.91
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Deposits	\$.29
1. Banner Accrued Interest	\$.29
2.	\$
3.	\$
4.	\$
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Withdrawals	\$ 475.06
1. 2037 Doan Hohmeyer GenMeet	\$ 42.06
2. 2038 FirehouseDecals, Inc ERV Decals	\$ 110.00
3. 2039 Arnie Lewin Repeater	\$ 96.16
4. 2040 Dan Drogichen Posters	\$ 133.54
5. 2041 David Tostenson GenMeet	\$ 93.30
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Balance –	\$ 13,552.14

Estimated Yearly Fixed Costs for 2016 (Informational Only)		\$ 2,833.76
1. GL Liability Ins	(Philadelphia Insurance)	\$ 863.00
2. ERV Insurance	(Commerce West)	\$ 501.76
3. ERV Registration	(DMV)	\$ 390.00
4. BOD Insurance	(Philadelphia Insurance)	\$1,079.00

Loyd Wright: *Loyd Wright* Date: 3/6/2016

