



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, June 14, 2016, 6:00 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Lori Dilley, Loyd Wright, Dave Tostenson

Others: Dan Drogichen (member)

1. **Meeting called to order** at 6:03 PM
2. **April 2016 Minutes**
 - a. The minutes from April 12, 2016 were approved as written.
 - b. There was no Board of Directors meeting in May due to a lack of quorum.
3. **Treasurer's Report** – Loyd Wright
 - a. The April 2016 Treasurer's Report is included as attachment "A", ending bank balance on April 30, 2016: \$12,673.88
 - b. April 2016 Treasurer's Report was approved.
 - c. The May 2016 Treasurer's Report is included as attachment "B", ending bank balance on May 31, 2016: \$12,673.88
 - d. May 2016 Treasurer's Report was approved.
4. **By-Law Change** – Loyd Wright
 - a. Given current lack of interest from general membership to join the Board of Directors, Board has agreed to change by-laws per attachment "C".
 - b. We need to reach out to Spring Academy graduates to become involved. Doan Hohmeyer will contact Chief Spaulding again regarding presentation of the Fall 2015 and Spring 2016 Academy graduates to the City Council.
 - c. Doan will review attendance records from past General Meetings to identify people who attend regularly for potential candidates for the Board.
5. **Division Boundary Move**
 - a. Board approved move of Division C boundary east using the bluff as the cut off. Doug Jones will continue to be Division C leader. A leader for Division D must be identified.
6. **Focus for Encinitas CERT 2016-2017**
 - a. Board members discussed their priorities for the organization in 2016-2017:
 - Continue to evolve communication plan discussion at General Meetings
 - Receive commitment from Fire Department to support CERT efforts
 - Cultivate new board members from our general membership
 - Divisions: Encourage the divisions to be more active; increase participation of members within their divisions; FRS radio practice within divisions.
 - Continue outreach to solicit new members
 - Start a newsletter to get information out to membership
 - Plan a general membership picnic including Solana Beach and Del Mar CERT
 - Increase AYR and other community education efforts (focus on similar topics to our general meeting but for Encinitas population)
 - Acquire approval for Board president to schedule meetings at Community Center

7. Upcoming Events

- a. Switchfoot Bro-Am Concert July 9
 - Lifeguards looking for 5-10 Encinitas CERT members to help provide crowd control and communication of problems within the crowd. Chief Spaulding will make the decision whether CERT can be activated for this event.
- b. General Meeting – Potential time for August. Doan Hohmeyer will ask Arnie Lewin if he has anything planned and for a date. Possible topic will be fire preparation.
- c. Oktoberfest Sunday October 2 10 AM – 5:30 PM – Dave Tostenson will confirm our sign up for a booth. Consider challenging all Division Supervisors to sign up two people to work our booth.
- d. Great California Shakeout October 16 – Doan Hohmeyer and Dave Tostenson will speak with Chief Spaulding about mock CERT call out.
- e. Fall Academy – Doan Hohmeyer will speak with Arnie Lewin about moving the classes to Encinitas firehouse to encourage more Encinitas residents.
- f. Fall Street Fair November 20 9AM – 4 PM – Dave Tostenson will confirm our booth sign up. Consider challenging all Division Supervisors to sign up two people to work this event.
- g. Holiday Parade December 3 5:30 PM – At this time, there is no interest by the Board to participate.
- h. Recognition of Gay Spencer – Board approved appropriating \$100 in gift award plus two certificates, one signed by Chief Spaulding and one from City Council recognizing her exceptional work.

8. Mizel Grant 2016 – 2017 Doug, Doan and Dave

- a. Doug Jones, Doan Hohmeyer and Dave Tostenson attended City Council meeting. Prior to meeting, Doan sent e-mails to all council members asking for their support for CERT.
- b. Councilman Mark Muir spoke in support of Encinitas CERT. We received \$3,159 for the 2016-2017 Grant period.
- c. To use our Grant funding, we must update our disaster preparedness tri-fold flier and submit for insertion into local newspapers at least one month before Fall Academy (early October). Also plan an AYR presentation open to all Encinitas residents in mid-October. Dave Tostenson will work with Arnie Lewin to set up meeting date, time and location. All our activities will be designed to encourage participation in 2016 Fall Academy.

9. SDG&E SAFE SAN DIEGO 2016 Grant – Doan Hohmeyer will ask Chief Spaulding and Arnie Lewin if SDG&E has requested grant submissions for 2016.

10. Meeting adjourned at 7:22 PM

11. Next Board Meeting: July 12, 2016; 6:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
April 1 - 30, 2016**

Beginning Balance – April 1st	\$ 13,493.88
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Deposits	\$ 330.00
1. Multiple AYR Sales	\$ 297.00
2. Interfaith Shelter Sale of backpack	\$ 33.00
3.	\$
4.	\$
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Withdrawals	\$ 1150.00
1. 2043 Dave Tostenson AYR Ad	\$ 350.00
2. 2044 Doan Hohmeyer AYR Ads	\$ 800.00
3.	\$
4.	\$
5.	\$
<hr/>	
Balance –	\$ 12,673.88

Estimated Yearly Fixed Costs for 2016 (Informational Only)		\$ 2,833.76
1. GL Liability Ins	(Philadelphia Insurance)	\$ 863.00
2. ERV Insurance	(Commerce West)	\$ 501.76
3. ERV Registration	(DMV)	\$ 390.00
4. BOD Insurance	(Philadelphia Insurance)	\$1,079.00

Loyd Wright: *Loyd Wright* Date: 5/4/2016

CERT 2016							
Date	Check #	Name	Purpose	Category	Expense	Deposit	New Bal.
1/1/2016		Beginning Balance					\$14,006.32
1/13/2016	Dep	David Tostenson	Merchandise Sales	Sales		20	\$14,026.32
1/31/2016	Dep	AW Bank	Accr Earn Payment	Interest		0.59	\$14,026.91
2/6/2016	2037	Doan Hohmeyer	Gen Meeting	Gen Meeting	42.06		\$13,984.85
2/6/2016	2038	Firehouse Decals	ERV Decals	Grant	110		\$13,874.85
2/6/2016	2039	Arnie Lewin	Repeater	Grant	96.16		\$13,778.69
2/6/2016	2040	Dan Droggichen	Posters	Outreach	133.54		\$13,645.15
2/6/2016	2041	David Tostenson	Gen Meeting	Gen Meeting	93.3		\$13,551.85
2/29/2016	Dep	Banner Bank	Accr Earn Payment	Interest		0.29	\$13,552.14
3/8/2016	2042	Firehouse Sub Foundation	Unspent Donation	Grant	58.26		\$13,493.88
4/12/2016	2043	David Tostenson	AYR Ads	Grant	350		\$13,143.88
4/12/2016	2044	Doan Hohmeyer	AYR Ads	Grant	800		\$12,343.88
4/25/2016	Dep	Multiple AYR Sales	Merchandise Sales	Sales		297	\$12,640.88
4/29/2016	Dep	Interfaith Shelter Sale	Merchandise Sales	Sales		33	\$12,673.88
* Mizel 15 - 16							



**Monthly Financial Statement
May 1 - 31, 2016**

Beginning Balance – May 1st	\$ 12,673.88
<i>Deposits</i>	\$ 0.00
1.	\$
2.	\$
3.	\$
4.	\$
<i>Withdrawals</i>	\$ 0.00
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
Balance –	\$ 12,673.88

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4. BOD Insurance (Philadelphia Insurance)	\$1,079.00

Loyd Wright: *Loyd Wright* Date: 6/10/2016

Article II. Directors

Current:

Section 4. **Selection and Term of Office.** Members of the Board of Directors shall serve for a maximum term of two (2) years, with the possibility of serving another term.

Proposed Revision:

Section 4. **Selection and Term of Office.** Members of the Board of Directors shall serve for a maximum term of two (2) years, with the possibility of serving another term. *If, after announcement at general meeting, insufficient candidates are identified to fill the empty director positions, the Board may approve current directors to exceed the two (2) term limit.*