



Encinitas CERT
Regular Meeting of the Board of Directors
Meeting Minutes
Meeting Date: Tuesday, July 12, 2016, 6:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Lori Dilley, Loyd Wright, Dave Tostenson

1. **Meeting called to order** at 6:31 PM
2. **June 2016 Minutes**
 - a. The minutes from June 14, 2016 were approved as written.
3. **Treasurer's Report** – Loyd Wright
 - a. The June 2016 Treasurer's Report is included as attachment "A", ending bank balance on June 30, 2016: \$11,212.89.
 - b. Withdrawals of \$1,460.99 during the month of June included ERV expenses (DMV renewal and insurance), May General Meeting expenses (food and ads), equipment, handouts and 4 months of Highrise CRM software.
 - c. June 2016 Treasurer's Report was approved.
4. **Switchfoot Bro-Am Surf Contest and Concert July 9** – 13 Encinitas CERT members worked event shadowing lifeguard teams to provide additional presence enforcing beach rules and ensuring peaceful event.
5. **Upcoming Events**
 - a. General Meeting – August 24 6 PM Encinitas Community Center. First 10 minutes will be for division meetings to introduce teams and Division Leaders. Doan Hohmeyer will speak with Arnie Lewin about topics for meeting. Doan will announce need for new board members.
 - b. AYR Presentation – Dave Tostenson will ask Arnie Lewin to schedule a meeting end of September/early October prior to Fall Academy.
 - c. Mark Muir Appreciation Event – Loyd Wright received 27 yes plus 12 guests, 3 no responses to e-mail measuring interest in event. Loyd will speak with Doug Jones about next steps.
 - d. Oktoberfest Sunday October 2 10 AM – 5:30 PM – We are registered for this event.
 - e. Great California Shakeout October 20 at 10:20 AM – Doan Hohmeyer to speak with Chief Spaulding about the possibility of a test CERT callout during this event.
 - f. Fall Academy – Dates TBD
 - g. Fall Street Fair November 20 9AM – 4 PM – We are registered for this event.
 - h. Holiday Parade December 3 5:30 PM – Consider CERT providing assistance similar to Bro-Am event instead of walking in parade.
 - i. General Meeting – December 12 6 PM Encinitas Community Center
6. **Mizel Grant 2016 – 2017**
 - a. Dave Tostenson will attend city meeting Monday, July 18 from 4 – 5 PM. Doan Hohmeyer will speak with member Alan Zimmelman regarding help on the tri-fold update. Loyd Wright will also make suggestions on changes to the handout. Plan is to insert tri-fold in an issue of *Encinitas Advocate* after Labor Day.

7. **Miscellaneous Tasks:**

- a. Newsletter – Doan Hohmeyer to ask Alan Zimmelman to provide ideas for a regular CERT newsletter to be e-mailed to all members.
- b. Picnic with Solana Beach and Del Mar CERT
- c. Gay Spencer recognition – Loyd Wright will send Doan Hohmeyer an example of a recognition certificate. Doan and Chief Spaulding will sign. Doan will present to Gay at August 24 General Meeting
- d. “Remind” cell phone application – Dan Drogichen did not like this system and will identify another option.
- e. Shirts – Dave Tostenson will ask Gay Spencer for contact to produce more shirts since our inventory lacks large size shirts.
- f. Division Team Meetings – All Divisions will meet during August general meeting. Next Board meeting, the Board will focus on developing the emergency call out plan.
- g. Meeting with Chief Spaulding – Dave Tostenson and Doan Hohmeyer will schedule a meeting to discuss CERT with Chief Spaulding.
- h. Leader for Division D - Loyd Wright will continue to work to identify a Division D leader.
- i. SDG&E grant status – Doan Hohmeyer will ask Chief Spaulding whether he has heard anything on this grant application that was submitted on June 15, 2016.
- j. Lisa Bentson resignation – Board accepts Lisa Bentson’s request to resign. Four officers and one board member remain.
- k. FRS Radios – Based on the experience using our radios to communicate at Switchfoot Bro-Am concert, Doan Hohmeyer is requesting that earpieces be purchased for a portion of the radios to allow communication at loud events. Doan will ask Dan Drogichen to look for appropriate earpieces and a multi radio charging station for ERV.
- l. Painting the ERV – Doan Hohmeyer will ask Furgerson Garage for referral.

8. **Meeting adjourned** at 7:33 PM

9. **Next Board Meeting:** August 9, 2016; 6:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
June 1 - 30, 2016**

Beginning Balance – June 1st	\$ 12,673.88
Deposits	
	\$ 0.00
1.	\$
2.	\$
3.	\$
4.	\$
Withdrawals	
	\$ 1460.99
1. 2045 DMV Renewal	\$ 389.00
2. 2046 Doan Hohmeyer Facebook Ads	\$ 100.00
3. 2047 Doan Hohmeyer AA Batteries, Fuel, Handouts	\$ 67.72
4. 2048 Doan Hohmeyer 4 Months of Basecamp	\$ 96.00
5. 2049 Mapfre Insurance ERV Insurance	\$ 627.76
6. 2050 Dan Drogichen Battery Boxes	\$ 35.90
7. 2051 David Tostenson May Meeting Expenses	\$ 144.61
Balance –	\$ 11,212.89

Estimated Yearly Fixed Costs for 2016 (Informational Only)		\$ 2,833.76
1. GL Liability Ins (Philadelphia Insurance)		\$ 863.00
2. ERV Insurance (Commerce West)		\$ 627.76
3. ERV Registration (DMV)		\$ 389.00
4. BOD Insurance (Philadelphia Insurance)		\$1,079.00

Loyd Wright: *Loyd Wright* Date: 7/7/2016

CERT 2016							
Date	Check #	Name	Purpose	Category	Expense	Deposit	New Bal.
1/1/2016		Beginning Balance					\$14,006.32
1/13/2016	Dep	David Tostenson	Merchandise Sales	Sales		20	\$14,026.32
1/31/2016	Dep	AW Bank	Accr Earn Payment	Interest		0.59	\$14,026.91
2/6/2016	2037	Doan Hohmeyer	Gen Meeting	Gen Meeting	42.05		\$13,984.85
2/6/2016	2038	Firehouse Decals	ERV Decals	Grant	110		\$13,874.85
2/6/2016	2039	Arnie Lewin	Repeater	Grant	96.16		\$13,778.69
2/6/2016	2040	Dan Drogichen	Posters	Outreach	133.54		\$13,645.15
2/6/2016	2041	David Tostenson	Gen Meeting	Gen Meeting	93.3		\$13,551.85
2/29/2016	Dep	Banner Bank	Accr Earn Payment	Interest		0.29	\$13,552.14
3/8/2016	2042	Firehouse Sub Foundation	Unspent Donation	Grant	58.26		\$13,493.88
4/12/2016	2043	David Tostenson	AYR Ads	Grant	350		\$13,143.88
4/12/2016	2044	Doan Hohmeyer	AYR Ads	Grant	800		\$12,343.88
4/25/2016	Dep	Multiple AYR Sales	Merchandise Sales	Sales		297	\$12,640.88
4/29/2016	Dep	Interfaith Shelter Sale	Merchandise Sales	Sales		33	\$12,673.88
5/1/2016	2045	DMV Renewal	ERV License Renewal	ERV Expenses	389		\$12,284.88
6/1/2016	2046	Doan Hohmeyer	Facebook Ads	Outreach	100		\$12,184.88
6/1/2016	2047	Doan Hohmeyer	AA Batteries, Fuel, Handouts	Meeting	67.72		\$12,117.16
6/1/2016	2048	Doan Hohmeyer	4 Months of Basecamp	Outreach	96		\$12,021.16
6/2/2016	2049	Mapfre Insurance	ERV Insurance	ERV Expenses	627.76		\$11,393.40
6/4/2016	2050	Dan Drogichen	Battery Boxes		35.9		\$11,357.50
6/14/2016	2051	David Tostenson	May Meeting Expenses	Meeting	144.61		\$11,212.89
* Mizel 15 - 16							