



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, September 13, 2016, 6:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Lori Dilley, Dave Tostenson

Others: Dan Drogichen

1. **Meeting called to order** at 6:34 PM
2. **August 2016 Minutes**
 - a. Section 4 item A has been amended from three people to four people for Encinitas CERT Emergency Response Contacts. Minutes from August 9, 2016 were approved with this change.
3. **Treasurer's Report** – Loyd Wright
 - a. The August 2016 Treasurer's Report is included as attachment "A", ending bank balance on August 31, 2016: \$14,758.89.
 - b. There was no activity on the account in August.
 - c. August 2016 Treasurer's Report was approved.
 - d. Loyd requested Board members review and comment on 2016 and 2017 yearly budgets.
4. **Board Meeting Time**
 - a. Board has agreed to move monthly board meeting start time to 5:30 PM from 6:30 PM.
5. **Communication Plan** – Doan Hohmeyer
 - a. Per Chief Spaulding, Northcom will not be involved in contacting Encinitas CERT members. County OES will contact the four identified EERC.
 - b. Arnie Lewin provided Doan with list of CERT members, their DSW ID card numbers and expiration dates. Only 41 members have a current card. Through Highrise, Doan will contact all members whose cards have recently expired or will expire before end of year. Dan Drogichen volunteered to make phone calls to members with recently expired or expiring cards.
 - c. Dan Drogichen confirmed Oceanside CERT call out procedures – only current DSW card holders get called out. The Program Manager (City employee appointed by the Fire Department) calls the Oceanside CERT Communications Manager to activate CERT and notify OES.
6. **General Meeting August 24**
 - a. 36 people attended the meeting from Encinitas, Del Mar and Solana Beach CERT organizations.
 - b. The Division meetings prior to the general meeting went well with representation from all seven divisions. In the future, the room should be set up with large round tables so each Division can have a distinct location.
7. **Upcoming Events**
 - a. Great California Shakeout October 20 at 10:20 AM – No event in Encinitas. Doan Hohmeyer to send e-mail to our members requesting two to three people to help with Del

Mar CERT exercises planned for this event.

- b. Octoberfest October 2 10 AM – 5:30 PM - Doan Hohmeyer sent an e-mail to all members requesting volunteers. Justine Tanzman has agreed to be our special events coordinator. Vicki Holland from Firehouse Subs requested to hand out free sub cards at our event booth. Dave Tostenson will drive the ERV to the event.
- c. Fall Academy Begins October 19 – Dan Drogichen will attend the first class to promote our website and learning HAM radio. Dan will also attend the last class to hand out Encinitas maps and welcome letters to the new Encinitas CERT members.
- d. November 9 AYR Citywide Presentation – Presentation by Arnie Lewin at the Encinitas Community Center room 120. Doan Hohmeyer will ask Alan Zimmelman to send a press release to the local newspapers.

8. **Miscellaneous Tasks**

- a. New Encinitas CERT *Disaster Preparedness Guidelines* Tri-Fold Brochure: Doan Hohmeyer and Alan Zimmelman met several times to develop a new tri-fold brochure. They are requesting any comments for the brochure be forwarded this week so the document can be finalized for printing. Dave Tostenson will ask Gregory Harris to provide a tri-fold brochure printing cost from his printer. Plan is to insert this tri-fold brochure prior to the Fall Academy start on October 19. Brochure will publicize Fall Academy and November 9 AYR presentation.
- b. Reserving Rooms at the Encinitas Community Center: Doan Hohmeyer to ask Arnie Lewin for ability to reserve rooms at Community Center to streamline the process.

9. **Meeting adjourned** at 7:42 PM

10. **Next Board Meeting**: October 11, 2016; 5:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
August 1 - 31, 2016**

Beginning Balance – August 1st	\$ 14,758.89
Deposits	
	\$ 0.00
1.	\$
2.	\$
3.	\$
4.	\$
Withdrawals	
	\$ 0.00
1.	\$
2.	\$
3.	
4.	
Balance –	
	\$ 14,758.89

Estimated Yearly Fixed Costs for 2016 (Informational Only)		\$ 2,949.76
1. GL Liability Ins	(Philadelphia Insurance)	\$ 854.00
2. ERV Insurance	(Commerce West)	\$ 627.76
3. ERV Registration	(DMV)	\$ 389.00
4. BOD Insurance	(Philadelphia Insurance)	\$1,079.00

Lloyd Wright: *Lloyd Wright* Date: 9/4/2016

