



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, April 11, 2017, 5:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Dave Tostenson, Loyd Wright, Lori Dilley

Others: Dan Drogichen (member)

1. **Meeting called to order** at 5:27 PM
2. **March 2017 Minutes**
 - a. The minutes from March 14, 2017 were approved as written.
3. **Treasurer's Report** – Loyd Wright
 - a. The March 2017 Treasurer's Report is included as attachment "A", ending bank balance on March 31, 2017: \$10,060.29.
 - b. Activity included deposits of \$207.62 for disaster supply sales and withdrawals of \$556.63 for emergency kit purchases and website hosting fees.
 - c. Two checks are missing from our post office box (one for \$700 and one for \$14.49). Loyd Wright has reissued the checks. He will confirm the cost to stop the \$700 check. If cost is low, he will stop payment on this check to minimize our risk.
 - d. March 2017 Treasurer's Report was approved.
4. **City of Encinitas Mizel Family Grant Application Status** – Lori Dilley
 - a. Lori Dilley hand delivered the completed application to the City on Monday April 10. We will be informed of the Evaluation Panel recommendation prior to the June 7 City Council meeting. Lori will attend the City Council meeting.
 - b. Dan Drogichen will post the application on our media library.
5. **General Meeting April 19th** –Dave Tostenson
 - a. Dave Tostenson has been coordinating with Solana Beach CERT for food. Dave will pay for and bring sandwiches from Firehouse Subs. George Schneider agreed to pay for and bring water, chips and cookies.
 - b. As of April 7, we have 17 RSVPs in HighRise. Dave Tostenson will attempt to send out an e-mail reminder this week.
 - c. Board discussed that future general meeting topics/speakers should meet the training requirement for DSW renewal.
6. **Spring CERT Academy Starts April 26th**
 - a. Christine Tostenson, David Golman and Nancy Hamzey have made follow-up telephone calls reminding potential students to register. Arnie Lewin has nine people signed up as of April 8.
 - b. In the past, City of Encinitas Fire Prevention promoted the Academy. Dave Tostenson will speak with them to determine their interest in paying for us to advertise for the next Academy. The City Manager weekly e-mail does include mention of the Academy.
 - c. Dan Drogichen will attend the first Academy class to speak about HAM radio and promote our website.

- d. Academy graduation is May 13th. Dave Tostenson will be at the final drill to hand out graduation letters and maps. Dave will revise the current welcome letter to remove the contact information for the entire division roster. The new letter will invite graduates to the next general meeting and provide contact information only for their division supervisor using their encert.org e-mail address. Dave will e-mail the modified letter for board approval.
 - e. Board agreed to continue to pursue the possibility of Live Scan attending the first class of the October Academy to facilitate participants becoming DSW certified. We first need Arnie Lewin's support. Live Scan operator is requesting one payment for all scans. Currently he bills the City of Del Mar directly but Encinitas and Solana Beach require people to pay individually and be reimbursed by the cities.
7. **April 29-30 Street Fair**
- a. Need volunteers – Dave Tostenson will send another e-mail asking for volunteers. Also Doan Hohmeyer will request volunteers at our next general meeting on April 19.
8. **Miscellaneous Tasks**
- a. New Date for May 13 Josh Gordon CERT training course – Doan Hohmeyer is working with Josh to identify a new date.
9. **Meeting adjourned** at 6:08PM
10. **Next Board Meeting:** May 9, 2017; 5:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
March 1 - 31, 2017**

Beginning Balance – March 1st **\$ 10,409.30**

Deposits	\$ 207.62
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- | | | |
|-------------------|----|--------|
| 1. Square Deposit | \$ | 154.62 |
| 2. Cash Deposit | \$ | 53.00 |
| 3. | \$ | |
| 4. | \$ | |

Withdrawals	\$ 556.63
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|---|----|--------|
| 1. 2069 Justine Tanzman – Emer Kit Purchases | \$ | 413.76 |
| 2. 2070 Doan Hohmeyer – Website Hosting | \$ | 142.87 |
| 3. 2071 Redstone Marketing – AYR Ads - VOIDED | \$ | |
| 4. 2072 David Tostenson – Tax on Brochures - VOIDED | \$ | |

Balance –	\$ 10,060.29
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Estimated Yearly Fixed Costs for 2016 (Informational Only)	\$ 2,949.76
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|---------------------|--------------------------|------------|
| 1. GL Liability Ins | (Philadelphia Insurance) | \$ 854.00 |
| 2. ERV Insurance | (Commerce West) | \$ 627.76 |
| 3. ERV Registration | (DMV) | \$ 389.00 |
| 4. BOD Insurance | (Philadelphia Insurance) | \$1,079.00 |

Lloyd Wright: *Lloyd Wright* Date: 4/8/2017

