



Encinitas CERT

Regular Meeting of the Board of Directors

Meeting Minutes

Meeting Date: Tuesday, June 13, 2017, 5:30 PM

Location: Firehouse Subs Restaurant, 132 N. El Camino Real, Encinitas, California

Board Members Present: Doan Hohmeyer, Dave Tostenson, Loyd Wright, Lori Dilley,

Board Members Absent: Justine Tanzman

Others: Dan Drogichen (member)

1. **Meeting called to order** at 5:30 PM
2. **May 2017 Minutes**
 - a. The minutes from May 9, 2017 were approved as written.
3. **Treasurer's Report** – Loyd Wright
 - a. The May 2017 Treasurer's Report is included as attachment "A", ending bank balance on May 31, 2017: \$8,812.80.
 - b. The expenses were \$398 for ERV registration renewal and \$100 for the April Encinitas Street Fair booth.
 - c. May 2017 Treasurer's Report was approved.
 - d. ERV insurance Expires July 23. Loyd Wright is working with our broker to identify new insurance for ERV.
4. **Review of Recent Events**
 - a. Spring Academy Status – Dan Drogichen
Dan Drogichen attended final day to hand out maps. Of the Encinitas resident graduates, 12 finished all requirements and one is still pending. Dan will follow up with that graduate.
 - b. Josh Gordon June 3rd Training – Doan Hohmeyer
17 people attended. Topic was scene size up and setting up incident command structure. Doan Hohmeyer and Dave Tostenson will work on setting up an ICS specifically for Encinitas CERT and considering if there will be different structures for wildfire vs earthquake. We also need to get the individual divisions active.
5. **Grant Work**
 - a. Mizel Grant Application for 2017 – 2018 – Evaluation committee recommended \$2,750 in funding. At the June 7 City Council meeting, each council member had the opportunity to give up to \$1,750 of the unallocated funds to grant applicants. Joe Mosca gave Encinitas CERT \$500 and Mark Muir gave \$1,000. City Council voted and approved our total grant funding of \$4,250. On July 24, Lori Dilley will attend the mandatory grant recipient workshop.
 - b. SDG&E 2017 -2018 Grant – On May 31, Lori Dilley submitted our completed grant application. Doan Hohmeyer will investigate to determine if the grant has been approved.
6. **Future Events**
 - a. July General Meeting – Potential topic is wildland urban interface.
 - b. Fall General Meeting – Rancho Santa Fe CERT member Martin with his Search &

Rescue dogs is a possible topic.

- c. August 19 and November 18 Skills Course by Josh Gordon – No topics determined yet.
- d. CPR Class for Members and General Public – This would be a good recruitment vehicle for CERT. Dan Drogichen will give Doan Hohmeyer the City of Encinitas contact to see if we can promote the class.
- e. AYR – Next citywide presentation will be in September. Doan Hohmeyer will get a date from Arnie Lewin. Lori Dilley will ask Jim Gilliam about giving the presentation to City personnel/City Council.

7. Miscellaneous Tasks

- a. ERV – We must replace all red lamp covers visible from the front with amber colored covers. Body work still needs to be completed.
- b. Division Leader Review Loyd Wright continuing to work on identifying a leader for Division D.
- c. DSW Card Renewal Notification – Doan Hohmeyer will send Dan Drogichen the names of people whose cards are expiring in the next eight months. Dan will make contact with the names on the list to encourage renewal. We have approximately 60 current members with up-to-date cards. Dan will contact members with expired and soon to be expired DSW cards. Chief Spaulding confirmed call outs will only go to active DSW card holders.
- d. California Charities Registry– By submitting all the necessary paperwork, Loyd Wright has made Encinitas CERT current on this Registry. Loyd will add this project to yearly timeline.
- e. Field Operations Guide – This could be a gift to new academy graduates. Doan Hohmeyer will ask Arnie Lewin if Academy graduates already receive this Guide in their backpack. If not, Encinitas CERT will purchase them to give graduates after they complete the requirements for their DSW card.
- f. Meeting with Chief Spaulding – Encinitas CERT needs to be its own stand-alone organization. We are allowed to put on uniform and hat because it tells people we are trained but we are not covered by insurance unless officially called out. Sandra at City Hall keeps up to date records of our members for Alert San Diego.

8. Meeting adjourned at 6:30 PM

9. Next Board Meeting: July 11, 2017; 5:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
May 1 - 31, 2017**

Beginning Balance – May 1st **\$ 9,310.80**

<u>Deposits</u>	\$ 0.00
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|----|--|----|
| 1. | | \$ |
| 2. | | \$ |
| 3. | | \$ |
| 4. | | \$ |

<u>Withdrawals</u>	\$ 498.00
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|----|---|-----------|
| 1. | 2075 Justine Tanzman – Spring Street Fair Booth | \$ 100.00 |
| 2. | 2076 State of California DMV – ERV Registration Renewal | \$ 398.00 |

Balance –	\$ 8,812.80
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<u>Estimated Yearly Fixed Costs for 2016 (Informational Only)</u>	\$ 2,949.76
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|----|---|------------|
| 1. | GL Liability Ins (Philadelphia Insurance) | \$ 854.00 |
| 2. | ERV Insurance (Commerce West) | \$ 627.76 |
| 3. | ERV Registration (DMV) | \$ 389.00 |
| 4. | BOD Insurance (Philadelphia Insurance) | \$1,079.00 |

Lloyd Wright: *Lloyd Wright* Date: 6/6/2017

