



Encinitas CERT
Regular Meeting of the Board of Directors
Meeting Minutes
Meeting Date: Tuesday, July 11, 2017, 5:30 PM

Location: Encinitas Community Center; 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Dave Tostenson, Loyd Wright, Justine Tanzman

Others: Doug Cochrane

1. **Meeting called to order** at 5:30 PM
2. **June 2017 Minutes**
 - a. The minutes from June 13, 2017 were approved as written.
3. **Treasurer's Report** – Loyd Wright
 - a. The amended June 2017 Treasurer's Report is included as attachment "A", ending bank balance on June 1, 2017 of \$10,914.59.
 - b. Withdrawals for the month included the Re-imbursement to Doan Hohmeyer for miscellaneous expenses and payment of our General Liability Insurance Premium which was improperly identified to be corrected and re-released.
 - c. June 2017 Treasurer's Report was approved with amendments.
4. **Future Events**
 - a. August 9, 2017 – General Meeting – Room reservations have been completed. Program arrangements are in process with a plan for presenting something in the Medical area. Doan is pursuing this matter
 - b. August 19, 2017 – Skills Course with Josh Gordon – Program subject has yet to be identified.
 - c. September 19, 2017 – SAR Presentation by Martin Buncher – This program is a go with Solana Beach making all the program arrangements with Encinitas CERT responsible for providing the facilities.
 - d. September 20, 2017 – Are You Ready Presentation – Room reservations completed and awaiting Arnie Lewin confirmation that he will lead the presentation. David Tostenson to contact Leslie Talley to assist with media announcements.
 - e. October 1, 2017 – Oktoberfest – Justine states that all is ready for this event.
 - f. November 18, 2017 – Skills Course with Josh Gordon – Date and Subject matter yet to be determined
 - g. November 19, 2017 – Encinitas Street Fair – Justine states that all is ready for this event. She will contact Karen Koblenz of San Diego Interfaith Ministerial Association to see if her organization wants to participate with us. Justine will also contact Victoria Holland of Firehouse Subs to see if Firehouse Subs is willing to donate discount cards for distribution during "Sidewalk CPR" training.

5. **ERV Automobile Insurance** – A discussion was held about the current status of the renewal process and it was determined that further investigation was necessary in an attempt to get a lower annual rate. Loyd Wright has the lead and Doan and Dave are pursuing alternate carriers. Loyd to contact members who use the vehicle and inform them not to drive it until insurance has been obtained
6. **Miscellaneous Tasks**
 - a. **Field Operations Guides** – The board approved the purchase of Field Operations Guides for all new CERT Graduates, provided the guide was not already provided by the Encinitas Fire Department
 - b. **ERV – Paint, Body Work and Light Lense Replacement** – No progress was made on this subject
 - c. **Recruit Board Members** –Doug Cochrane attended this meeting volunteered to serve on the board of directors, board members present unanimously approved his service. Doug Cochrane will serve as a member at large.
 - d. **Encinitas CERT T Shirts** – No progress regarding the project
 - e. **Division Leader Review** – Loyd Wright has identified a potential candidate for Division Supervisor and will continue to promote this position.
 - f. **DSW Card Renewal Notification** – Doan has forwarded all update information to Dan Drogichen who will proceed with the process of notification
 - g. **Encinitas Community Center – Room Reservations** – No update on this subject
7. **Meeting adjourned** at 6:15 PM
8. **Next Board Meeting:** August 8; 2017 5:30 PM; Encinitas Community Center

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
June 1 - 30, 2017**

Beginning Balance – June 1st **\$ 8,812.80**

Deposits	\$ 3,159.00
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|------------------------------------|----|----------|
| 1. City of Encinitas – Mizel Grant | \$ | 3,159.00 |
| 2. | \$ | |
| 3. | \$ | |
| 4. | \$ | |

Withdrawals	\$ 1057.21
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| 1. 2077 Doan Hohmeyer – Highrise, Batteries, EKits, Food | \$ | 187.21 |
| 2. 2078 Philadelphia Insurance – General Liability Insurance | \$ | 870.00 |

Balance –	\$ 10,914.59
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Estimated Yearly Fixed Costs for 2017 (Informational Only)	\$ 2,965.76
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|---------------------|--------------------------|------------|
| 1. GL Liability Ins | (Philadelphia Insurance) | \$ 870.00 |
| 2. ERV Insurance | (Commerce West) | \$ 627.76 |
| 3. ERV Registration | (DMV) | \$ 389.00 |
| 4. BOD Insurance | (Philadelphia Insurance) | \$1,079.00 |

Lloyd Wright: *Lloyd Wright* Date: 7/12/2017

