



Encinitas CERT
Regular Meeting of the Board of Directors
Meeting Minutes
Meeting Date: Tuesday, October 9, 2018

Location: Encinitas Community Center, 1140 Oak Crest Park, Encinitas, California

Board Members Present: Doan Hohmeyer, Loyd Wright, Doug Cochrane

Board Members Absent: David Tostenson

Others Present: Alan Zimmelman, Brie Cardosa, Dan Drogichen, Pegi Lubic. Doug Jones and Alice Jacobson arrived at 6:30 PM

Meeting called to order at 5:35 PM by Doan Hohmeyer

1. **September 2018 Minutes**
 - a. September 11, 2018 were reviewed and approved as written.
2. **Treasurer's Report** - Loyd Wright
 - a. The September 2018 Treasurer's Report is included as an Attachment. The ending balance as of September 30, 2018 is \$9,756.16
 - b. A single deposit was made for Are You Ready (AYR) credit card sales: \$303.40
 - c. Withdrawals totaled \$980.81: ERV maintenance, 6 month PO Box rental, Fall Street Fair registration, Bro-Am extras, and AYR supplies.
 - d. The September 2018 Treasure's Report was approved as submitted.
3. **Recent Events**
 - a. **Office of Emergency Services (OES) facility tour** on 9/14 was attended by 12 Encinitas CERT members and one member from Del Mar. The visit and group meal afterwards was well received.
 - b. An **Are You Ready presentation** was held at the Community Center on 9/25 and was attended by over 60 residents. A survey was distributed to those who attended, feedback was generally very positive.
 - c. Captain Josh Gordon held a **CERT refresher course** at Encinitas Fire Station #5 on 9/29, the topic was flooding. Eighteen Encinitas CERT members and one member from Solana Beach attended the presentation.
 - d. Encinitas CERT had a **booth at the local Oktoberfest** held 9/30: there were approximately 65 people from Encinitas and surrounding communities who signed up to stay informed of future CERT training opportunities.

4. Future Events

- a. Membership Meeting, October 22nd. Ideas:
 - i. Communications Exercise
 - ii. SOP discussion if the SOP is made available to the membership before the meeting.
 - iii. Discuss survey results, David Tostenson will present
 - iv. Set up committees to (1) Fund the ERV/CERTmobile, (2) recruit new members and maintain existing members
- b. **CERT Training, November 17, 2018** – No new discussion, Loyd to contact Captain Gordon for specifics.
- c. **Fall Street Fair, November 18, 2018** – Entrance application has been entered and accepted. A call for volunteers will go out end of this month.

5. Project Status

- a. **Membership** – Doan reported that 2 memberships expired in 2017, we are going to lose 8 more members by the end of 2018 due to expiring cards.
- b. **State Farm Grant** – Doug Cochrane, Loyd, and Doan will continue working on the grant proposal. The application must be submitted by October 30th.
- c. **Equipment Storage** - Doug Jones indicated the unoccupied building at 211 North El Camino Real will have more space available for CERT gear in the coming months.
- d. **Recruitment of New Board Members**
 - i. **Alice Jacobson** – not a CERT member, but is interested in serving on the board of directors.
 - ii. **Pegi Lubic** – CERT member, interested in serving on the board and becoming president. She would like to enhance communication between the board of directors and regular members.
 - iii. **Doug Jones** – Former CERT member, is interested in serving on the board of directors.
 - iv. Motion made and passed to nominate and install **Alice Jacobson, Pegi Lubic, and Doug Jones**, to the board of directors for a minimum term of one year.

6. Miscellaneous Tasks or Projects

- a. **SOP** – Loyd to follow-up with our Operations Group to determine the status of their review and pending approval of the SOP.
- b. **CERTMobile Task Force** – Doug Jones and Alan Zimmelman are willing to help raise funds to support the operating expenses of the CERT Mobile/ERV.
- c. **CERTMobile Detail** – Brie Cardosa was successful in getting High Performance Detail clean and condition the vehicle.

7. Meeting Adjourned around 7 pm

8. Next Board Meeting: November 13, 2018.

Encinitas CERT is a non-profit 501 c 3 organization dedicated to the education, training, and involvement of the citizens of Encinitas in preparing for and responding to emergencies within our community.



**Monthly Financial Statement
September 1 - 30, 2018**

Beginning Balance – September 1st \$10,433.57

<i>Deposits</i>	\$ 303.40
------------------------	------------------

1.	Square – AYR Sales	\$	303.40
2.		\$	
3.		\$	
4.		\$	

<i>Withdrawals</i>	\$ 980.81
---------------------------	------------------

1.	2112	Doan Hohmeyer – ERV Fuel and Brake Cable	\$	133.72
2.	2113	Postal Depot – 6 month PO Box Rental	\$	90.00
3.	2114	Brie Cardosa – Fall Festival Registration	\$	240.00
4.	2115	Mr. Peabody’s – Unreimbursed from #2110	\$	64.71
5.	2116	Loyd Wright – AYR Supplies	\$	452.38

Balance –	\$ 9,756.16
------------------	--------------------

<i>Estimated Yearly Fixed Costs for 2018 (Informational Only)</i>	\$ 2,644.80
--	--------------------

1.	GL Liability Ins	(Alliance Member Services)	\$	653.00
2.	ERV Insurance	(Commerce West)	\$	849.80
3.	ERV Registration	(DMV)	\$	389.00
4.	BOD Insurance	(Alliance Member Services)	\$	605.00

Loyd Wright: *Loyd Wright* Date: 10/6/2018

